**Coming and Going from School**



**SCHOOL HOURS:** School doors open at 8:00am. We are not able to supervise students prior to 8:00am. Students will be in school from 8:15am – 2:45pm every day *except for Wednesday.* **On Wednesday afternoons we will dismiss at 12:45pm**. Dismissal process occurs during the last 15 minutes of every day. Any students arriving after 8:30am will be marked **late.** The rear doors will be closed at 8:30am. Late arrivals (8:31am or later) must come through the front door and receive a late pass.

**STUDENTS IN FIRST GRADE AND ABOVE enter through the rear doors**. Cars should approach school by way of Towanda Avenue. If dropping off only, cars can pull up to the cafeteria door to let their child out.

**STUDENTS IN KINDERGARTEN** **enter through the first bank of green side doors.** To approach the front of the building by car, take Keyworth Avenue to Towanda Avenue. We will have a drop-off loop for Kindergarteners on the lower lot that will be monitored by staff. Alternately, families may park on Towanda Avenue to the north or south and walk their Kindergartener in. Kindergarten students arriving between 8:00am and 8:15am will be escorted to the library to wait for their teachers. Kindergarteners arriving between 8:15am and 8:30am will be directed to their classrooms. Kindergarteners arriving later than 8:30am must go through the front door to receive a late pass.

**FAMILIES MAY NOT USE THE SHIRLEY AVENUE CUL-DE-SAC FOR ANY DROP OFF.**

Parents & family members are welcome to join us for **Community Breakfast** and **Morning Assembly.** (Kindergarten students eat in their classrooms during their first trimester). If family members will be staying, please park in a location that will not block drop-off traffic. Parking in our back lot is available but limited; street parking on Towanda Avenue (adjacent to the blue playground) can also be used. **Please do not attempt to use the Shirley Avenue Cul-de-sac during drop off or pick up.**

**All students will dismiss from the rear of the school beginning at 2:45pm**. Students who walk home must be picked up by an adult. If you are picking your child up by car, please turn on to Grantley Avenue, and then left on to Towanda. The car line will form down Towanda Avenue. **It is critical to enter at Grantley rather than points south to ensure that traffic doesn’t back up on to our neighbor’s side streets**. Follow the prompts of our staff and we will deliver your student(s) to your car. Please do not leave your car while it is in the pick-up line. If you will be coming in to the school building, you will need to park in a location that will not impede traffic moving through.

Please pick up your child promptly at dismissal. **We are not equipped to supervise students after 3:00pm (1:00pm on Wednesdays).** Families may contact United Educational Corp Programs (UEC) at 443-804-4209 to sign up for before and/or after care, on-site at our school.

**WEDNESDAY AFTERNOONS:** An addition to providing daily before- and after-care, UEC is equipped to accommodate students who only have after-care needs on Wednesday afternoon early-dismissal days. Care must be arranged in advance. Cost may be reduced or waived if families qualify for child-care vouchers.

Contact us at 443-642-3600 with questions or for more information.

